



ऑयल इंडिया लिमिटेड

( भारत सरकार का उद्यम )

**Oil India Limited**

(A Government of India Enterprise)

Duliajan – 786 602, Assam

OIL INDIA LIMITED, a Navratna Public Sector Undertaking is the pioneer and second-largest national upstream Oil and Gas Company with a pan Indian presence and growing global footprint. OIL is all set to conquer newer horizons of all-round growth and excellence. It is engaged in Exploration, Production and Transportation of crude Oil, Natural Gas and Manufacture of LPG with its field Headquarters at Duliajan, Dist. Dibrugarh, Assam.

2.0 Oil India Limited intends to engage the following personnel on contract basis for its operations in KGB & BEP Project, Kakinada and Bhubaneswar purely for temporary requirement as detailed under:

Post Code	Post	Contract Period*	Projecte d Requirements **	Educational Qualification***	Post Qualification Experience as on date of Walk in Interview ****	Contract Hono- rarium per month
CONT/ KGB/ GP/2020-09	Geophysicist on contract for KGB & BEP Project (Onshore & Offshore)	Minimum period of six months, extendable by three six months tenures up to a maximum period of two years	14 (12: Onland, 02:Offshore)	Masters in Applied Geophysics or M. Sc Tech in Applied Geophysics from a recognized institute and approved by AICTE /UGC.	Minimum two (02) years of post-qualification working experience in land 2D & 3D seismic data acquisition in an E&P company or with Geophysical Service Provider	₹ 45,000/-
CONT/ KGB/ FSO/2020-10	Fire Service Officer on contract for KGB Project, Kakinada	Minimum period of six months, extendable by three six months tenures up to a maximum period of two years	01	BE / B. Tech in Fire Engineering from a recognized institute and approved by AICTE /UGC.	Minimum one year post qualification working experience	₹ 40,000/-

\* The contract tenure will be extendable depending upon requirement of the company and the performance of the individual

\*\* Projected requirements may change.

\*\*\* BE/B. Tech degrees should be of minimum four (04) years duration and Masters degrees/Post graduation degrees should be of minimum two (02) years duration.

\*\*\*\* Experience requirement will be as detailed in para 6.0

Reservation will be as per Govt. of India guidelines

### 3.0 **Age Limit:**

Upper age limit as on the date of walk in interview for the above posts is 65 years.

### 4.0 **Leave:**

The selected candidate(s) shall be entitled for 10 days casual leave during six months engagement.

### 5.0 **Date and Venue of Walk-In Interview:**

Candidates meeting the above criteria should appear for walk-in interview with the duly filled up enclosed 'Bio-Data' form (page 4 & 5) as per the following schedule:

Post	Date	Reporting time	Venue
Geophysicist on contract for KGB & BEP Project (Onshore & Offshore)	21.09.2020	08.00 AM TO	Oil India Limited, KG Basin Project 11-4-7, Nookalamma Temple Street, Ramaraopeta, Kakinada - 533004 Andra Pradesh, INDIA.
Fire Service Officer on contract for KGB Project, Kakinada	22.09.2020	10.00 AM	

**5.1** The candidates must bring the following documents at the time of walk-in interview failing which he/ she will not be allowed to appear in interview:

- (a) Filled-in Bio Data form.
- (b) Original mark-sheets, pass certificates, caste certificate (if applicable) & experience certificates.
- (b) A set of self-attested photocopies of original mark sheets, pass certificates, caste certificate (if applicable), experience certificate.
- (c) 2 passport size recent photographs.

**6.0 Experience Requirement, Job Profile & Responsibilities:**

**I. Geophysicist on contract for KGB & BEP Project:**

- Perform Quality Control (QC) of the seismic data acquired in the field (Onshore/Offshore).
- Monitor compliance with contractual data acquisition and on-site processing as per technical specifications.
- Liaise with company, contractor & Local administration as and when required.
- Assist in all activities for successful execution of 2D& 3D seismic data acquisition in OALP Blocks Mahanadi Onland, Offshore Andaman & Offshore Kerala-Konkan Basin.
- Involve in logistics, liaise with various authorities for permissions, clearances, etc. for timely completion of the work.

**II. Fire Service Officer on contract for KGB Project, Kakinada**

- Observance of provisions of the Act, Regulations and Orders concerned with all firefighting measures.
- Ensure safe and effective operation of all the firefighting equipment, systems and their testing & preparation and updating of Fire Contingency Plans for all types of emergency situation.
- Exercise a general supervision and co-ordination during control and extinguishment of any fire and its effective tackling, check promptness of response during Mock drills, its deficiencies and effective tactics.
- Ensure timely attendance of fire calls by fire crew for minimizing loss of property and life, smooth running of all activities in shifts, fire-fighting training as per statutory requirement, reporting/information of fire incidents/emergencies to management and its investigations & ensuring fire safety audits time to time and its review.
- Ensure inspection and testing of all major firefighting equipment, appliances such as Fire Tenders, Trailer Fire Pumps, BA sets, other tools & tackles etc. for readiness to attend any emergency on round the clock basis.
- Ensure participation in regular mock drills, evacuation drills, on and off site disaster evacuation mock drills etc. and day to day administration & discipline in Fire Service.
- Ensure compliance and monitoring of schedule inspection, testing and maintenance of all fire-fighting equipment and systems installed at site as per statutory/advisory requirement.
- Conduct pre-commissioning of Fire Safety Audit of new locations and regular Fire Safety Audits and its review.
- Develop awareness program and training on SOP to ensure effective action on risk prevention and mitigation as per OIL's standard.
- Interpret safety regulations and company standards and provide safety support for drilling field operations.

- Assist in development and implementation of safety programs at field level, including initials and annual evaluations and approvals, periodic safety reviews and orientations.
- Participate and reinforce safe work practices through behavioral observation process by coordinating and conducting HSE observations training for company and contract employees.
- Preparation of statutory and non-statutory reports.
- Preparation of emergency plans as per statutory requirements.

## **7.0 General Conditions:**

- The selected candidates will have to join immediately on receipt of communication from OIL in view of urgent requirement.
  - In view of the current situation arising out of COVID-19 pandemic, any new guidelines issued from Govt. of India will be strictly adhered to and as such the date of walk in Interview might get cancelled/delayed/ extended in line with the govt. guidelines. Hence the interested candidates are advised to keep checking OIL's website regularly.
  - Candidates are advised to take all necessary precautionary/safety measures (wearing of mask, carrying hand sanitizer, maintaining distance & maintaining hygiene will be mandatory) while reporting for the walk in Interview.
  - Candidates will be required to join immediately if selected.
  - No Travelling Allowance/ Daily Allowance will be paid to the candidates for appearing in the interview.
  - The contract engagement will **NOT** confer any right on the candidate for regularization in OIL.
  - The candidates should be of sound health and has to provide a fitness certificate from a Govt. registered medical practitioner at the time of joining in the prescribed format.
  - The candidate will have to submit a character and antecedents verification certificate from concerned authorities at the time of joining
  - Local conveyance @ Rs. 6,000/- per month will be paid.
  - Mobile & Landline telephone reimbursements for due discharge of official responsibilities subject to a maximum of Rs. 1750/- per month or actual whichever is lower, will be paid.
  - Travel/ boarding during all official tours outside the place of posting will be provided/ arranged by OIL and an incidental of Rs. 250/- per day will be paid for the actual number of days worked for OIL outside the place of posting.
  - Any dispute with regard to the engagement against this advertisement will be under the jurisdiction of Dibrugarh district court only.
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**Experience Details** (Attach documentary proof)

Name & address of the organization	Post held	Period		Key Responsibilities held	Gross Salary drawn
		From	To		

Extra-curricular activities/Hobbies:

Any Other information /relevant details you would like to furnish:

I, hereby, declare that all information provided in this application form are true, complete and correct to the best of my knowledge and belief and I have attached self-attested relevant supporting documents along with the application. I understand that in the event of any information being found false at any stage or not satisfying the eligibility criteria according to the requirements of the post, my candidature for the said contractual engagement is liable to be summarily rejected/ cancelled / terminated and action as deemed fit shall be initiated against me.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of Applicant