

# FCI Assistant Grade 3 Syllabus 2023

# FCI Assistant Grade 3 English Language Syllabus 2023

- Sentence Improvement.
- Idioms and Phrases.
- Antonyms.
- Para Completion.
- Active Voice and Passive Voice.
- Basic Grammar
- Error Detection
- Reading Comprehension
- Cloze Test
- Fill in the Blanks
- Vocabulary
- Antonyms/Synonyms
- Para Jumble
- Sentence rearrangement

# FCI AG 3 Reasoning Ability Syllabus 2023

- Arrangement & pattern
- Syllogism
- Analogy
- Inequality
- Puzzles & Sitting Arrangements
- Direction & Distance
- Blood Relation
- Venn Diagrams
- Word Sequence
- Missing Characters
- Sequential Output training
- Directions
- Test on Alphabets
- Eligibility Test

# FCI Assistant Grade 3 Numerical Aptitude Syllabus 2023

- Volumes
- Problems on L.C.M and H.C.F
- Odd Man Out
- Quadratic Equations
- Probability
- Profit and Loss

- Simplification and Approximation
- Basic Calculation
- Quadratic Equation
- Time & Work
- Speed Time & Distance
- Simple Interest & Compound Interest
- Data Interpretation
- Number Series
- Arithmetic Problems

# FCI Assistant Grade 3 General Awareness 3 Syllabus 2023

- General Science (8th Standard)
- Indian History
- Indian Economics
- Indian Geography
- Current Affairs

#### FCI AG 3 Computer Knowledge Syllabus 2023

- Microsoft Access
- Introduction to Computer Science
- Boolean Algebra
- Computer Networks
- Emerging Technologies and Web Publishing
- PC Software and Office Automation
- Database Management System
- Data Structures
- MS PowerPoint and Word, Microsoft OneNote
- MS Vision and MS Excel
- Microsoft Outlook
- The Internet
- Workplace Productivity Tools
- MS Project, Microsoft Publisher

#### FCI Assistant Grade 3 Phase II: Paper 2 Syllabus

Candidates who will be applying for FCI Assistant Grade III (Accounts & Technical) will have to appear in the 2nd paper in Phase 2 for which the syllabus is provided below

# FCI Assistant Grade 3 Accounts Syllabus

- Basic Accounting concept including preparation of books of accounts.
- Taxation includes Income Tax and Goods and Services Tax.
- Auditing: (a) Auditing concepts and methods, (b) Internal & External audit of companies.
- Commercial Laws:- (Basic Knowledge) (a) Basics of Contract Act, (b) Basics of Company Act, (c) Basics of Sales of Goods Act, (d) Negotiable Instrument Act
- Basic of Computers: (a) Operating System, (b) Browsers, (c) Email, (d) Memory (Internal, External, portable), (e) Chats, (f) Office (Word, PowerPoint, Excel), (g) Networks.

#### **FCI Assistant Grade 3 Technical Syllabus**

- Agriculture: Statics of Indian Agriculture (Cereals & Pulses), Elementary entomology, Plant Protection, Agricultural Economics.
- Botany:- Cell Biology: Tissue, Organ & Organ System, Genetics, Plant Classification, Diversity, Ecology, Life Process: Photosynthesis, Respiration, Circulation, Movement etc, Basics of Biochemistry.
- Zoology:- Animal Cell & Tissue, Organ System, Heredity & Variation, Animal Classification, Micro Organism, Insects & Rodents
- Chemistry:- Chemical bonding, Organic Chemistry: Basics of alkanes, alkenes, alkynes, alcohols, aldehydes and acids, Inorganic Chemistry, Chemistry in daily life
- Physics:- Measurements, Basic Physics, Light, Electricity

