



**SOUTH INDIA MULTI-STATE AGRICULTURE CO-OPERATIVE SOCIETY LTD.,  
[SIMCO]**

**Regd. No: MSCS/CR/1069/2014**

**Registered as a Multi State Co-operative Society under section 7 of the M.S.C.S. Act 2002 in  
Govt. of India, Ministry of Agriculture & Farmer's Welfare,  
Department of Agriculture & co-operation, New Delhi.  
Regd. Office & H.O: Town Hall Campus, Near Old Bus stand, Vellore - 632004.**

[www.simcoagri.com](http://www.simcoagri.com)

0416-2234866

[simcoagrisociety@gmail.com](mailto:simcoagrisociety@gmail.com)

**Applications in the prescribed format are invited from the applicants for the post of Office Assistants, Salesmans, Supervisors for the vacancy year of 2024. To work in Branch Offices, SIMCO Amudham Co-operative AYUSH & Dental Hospitals and SIMCO Co-operative Supermarket in various districts.**

1. **Vacancies:** 48 Vacancies available under Recruiting Division/Unit wise furnished as under. These vacancies are likely to vary/change without any prior intimation.

Caste	General/UR	OBC	SC	ST	EWS
No. of vacancies	23	12	6	3	4

2. **Last Date of applications is 29.01.2024.**

3. **Age Limit (As on 12.01.2024)**

CASTE	AGE
GENERAL / UR / EWS	21-30
SC/ST	21-35
OBC	21-33

**Note:** As per the Govt. norms the age relaxation was given.

4. **Pay Scale & Vacancies:**

Post Name	Pay Scale	Vacancies
Office Assistant	5200 – 20200	12
Salesman	6200 – 26200	22
Supervisors	6200 – 28200	14

**Note:** As per M.S.C.S Act & SIMCO Norms and Rules.

For the probation period (365 Working Days) the pay will be consolidated.

- 1- Office Assistant, Salesmen Rs.8000/-
- 2- Supervisors Rs.10000/-

**5. Education and other Qualifications (as on last date of receipt of application):**

The applicants must have passed Required or equivalent examination from a recognized university with 60% of Marks in academic qualification as below.

S.No	Post Name	Qualification
1	Office Assistant	10th pass/ITI/12th Pass
2	Salesman	12 <sup>th</sup> Pass/ITI/Any Diploma
3	Supervisor	Any Degree

**6. Selection Procedure:**

1. Written Examination      2. Certificate Verification      3. Personal Interview

**7. EXAM PATTERN (Office Assistant, Salesman and Supervisor):**

SUBJECT	MARKS
General Knowledge	30
Mathematics (Aptitude & Mental Ability)	25
Agriculture / Sericulture	25
Co-operative Management	20

**TOTAL : 100 MARKS**

**EXAM TIMINGS: 1HR 30 MINUTES**

**8. Probation and Training:**

- 1) Probation: The applicants selected will be appointed on probation for one year (365 Working Days).  
2) Training: The training will be imparted to the selected applicants as prescribed by the Department.

**9. Application fees:**

The Gen/UR/EWS/OBC Applicant shall have to pay the application fees of Rs.500/-.

The SC/ST applicants shall have to pay the application fees of Rs.250/-

**NOTE:** Application fee will be Non Refundable.

**10. Procedure for payment of application fee:**

- 1- **Payment Mode Online:** - Payment of application fee to be pay online by using given payment link on [www.simcoagri.com](http://www.simcoagri.com)
- 2- **Payment Mode Offline:** - To be pay by using cash deposit Challan in Your Nearest ICICI Bank to the specified bank account as given below

<b>Account Name:</b>	SOUTH INDIA MULTISTATE AGRICULTURE COOPERATIVE SOCIETY LIMITED
<b>Account Number:</b>	836120110000362.
<b>IFSC Number:</b>	BKID0008361.
<b>Bank Name / Branch:</b>	Bank of India / Vellore.

**Note:** Original receipt or challan of payment should be attached with the application.  
Otherwise the application will be rejected.

**11. How to apply:**

- ❖ The completed applications can be given directly / by post / courier to the address mentioned below on or before **29.02.2024 (Time 04:30pm)**.

SOUTH INDIA MULTI-STATE AGRICULTURE CO-OPERATIVE SOCIETY LTD.,  
HEAD OFFICE,  
TOWN HALL CAMPUS,  
NEAR OLD BUS STAND,  
VELLORE – 632004.

**12. Documents to be enclosed: (Xerox Only):**

1. SSLC Certificate
2. HSC Certificate
3. UG Degree / Diploma Certificate / PG Degree Certificate
4. Community Certificate
5. Aadhar Card
6. Recent passport size photo (2)
7. Income Certificate (If available)
8. Experience Certificate (If available)
9. Technical & Other qualification certificate (If available),
  - OfficeAssistant, Salesman and Supervisor post (**Preference will be given for Typewriting, MS Office & Driving Skill**)
10. 24x10 cm self-addressed with 27 rs stamp pasted Postal cover should be attach, with completed applications (**Compulsory or Mandatory**).\*

**NOTE: ORIGINAL CERTIFICATES SHOULD NOT BE SENT.**

### 13. **Special Instructions to the Applicants:**

- ❖ The applications available on [www.simcoagri.com](http://www.simcoagri.com) or candidate can get directly from head office of SIMCO.
- ❖ The applicants should fill up all the fields of the application form; otherwise the applications will be rejected summarily. No intimation will be sent in this regard and no request for revival will be considered.
- ❖ One envelope should contain one application only.
- ❖ Each Applicant can apply only one post; otherwise the application will be rejected.
- ❖ Application without applicant copy of payment receipt will be rejected.
- ❖ 24x10cm Post cover with 27rs stamp pasted and self-addressed is not attached then the application will be rejected.
- ❖ The applicant should have educational certificate issued on or before the last date of receipt of application and he/she have to produce the original documents such as Mark sheet, provisional certificate etc. as proof of having the minimum educational qualification at the time of submission of the documents in department failing which the application of such applicants will be cancelled by the department.
- ❖ The application received with different date of birth in different certificate that application will be rejected.
- ❖ Do not staple photograph on application, paste one recent self-attested passport size photograph on application at the prescribed space & sign across the photograph in such a way that the half of the signature should be on application form and half on pasted photograph. Applications without photograph, without across signature will be rejected.
- ❖ Unsigned applications will be rejected straightway.
- ❖ Community certificate for SC/ST/OBC/EWS in the prescribed form issued from the competent authority is to be submitted. Certificate submitted in any other form or form authorities not competent to issue such certificate will not be accepted. In case of EWS applicants, application received without EWS certificate will be straightway rejected.
- ❖ Whatever may be the reason for applications delay after due date will be rejected straightway.
- ❖ The department reserves the right to cancel the recruitment, if so warranted and the department will not be liable to return the fee or any other compensation to the applicant.
- ❖ No correspondence in person, e-mail, telephone etc., will not enter or accepted.
- ❖ The selected applicants shall be posted anywhere in mentioned branches.
- ❖ The date of application received in this office will be reckoned as date of application submitted by the applicant.

## **SIMCO CO-OPERATIVE SYLLABUS 2024** (Office Assistant / Salesman and Supervisor)

### **Syllabus Information:**

#### **General knowledge:**

History - Geography - Culture - Festivals - Sports - Inventions in the world - Current Affairs - Awards and Prizes - Indian Politics - Indian Culture - Basic Computer - Indian Economy - Famous Books and Authors - Famous days and dates - Indian parliament - Physics, Chemistry, Biology .

#### **Mathematics:**

Aptitude and Mental Ability Test - Conversion of Information to Data - Collection, compilation and presentation of data - Tables, Graphs, Diagrams - Analytical interpretation of data - Simplification - Percentage - Highest Common Factor (HCF) - Lowest Common Multiples (LCM) - Ratio and Proportion - Simple interest, compound interest - Area - Volume - Time and Work - Logical Reasoning - Puzzles - Dice - Visual Reasoning - Alpha numeric Reasoning - Number series - Geometry - Analytical Geometry and Algebra - Trigonometry.

#### **Co-operative Management:**

Co-operative law - The Co-operative Movement in India - Pioneers of Co-operative Movement in India - Co-operative Administration - Evolution of Co-operative Movement - Co-operatives after Implementation of New Economic Policy.

#### **Agriculture / Sericulture:**

Weather – Energy -Water Resources Sustainable Agriculture - Provide links on Plants and Crops - Agriculture Biotechnology - Plant Breeding - Commercial Horticulture - Home Gardening - Plant Diseases & Disorders - Plant Pests and Weeds-General Sericulture - Silk Warm Rearing - Mulberry Crop Cultivation and Protection - Grain age and Seed technology - Post Cocoon Technology and Silk Technology - Mulberry Breeding and Genetics - SericultureMarketing - Sericulture Organization and Management.