



CENTRAL OFFICE

मानव संपदा प्रबंधन/ HUMAN CAPITAL MANAGEMENT
(भर्ती एवं पदोन्नति प्रभाग RECRUITMENT AND PROMOTION DIVISION)

NOTIFICATION

RECRUITMENT OF CREDIT OFFICER IN JUNIOR MANAGEMENT GRADE SCALE - I (MAINSTREAM) UPON PASSING POST-GRADUATE DIPLOMA IN BANKING & FINANCE (PGDBF) – DECLARATION OF RESULTS

Subsequent to the written test held on 05.04.2025 and interview conducted from 23 to 29 July 2025 for Recruitment process for the post of Credit Officers in Junior Management Grade Scale I (Mainstream), 1000 candidates are provisionally shortlisted subject to passing Post Graduate Diploma in Banking & Finance (PGDBF).

Their selection is subject to:

- Successful verification of original documents and biometric/iris authentication.
- Being declared medically fit by a designated medical authority.
- Satisfactory verification of KYC and background details.
- Successful completion of **1-year PGDBF Program** (9 months classroom training at Bangalore + 3 months on-the-job training).
- Obtaining the **Diploma in Banking & Finance (DBF)** from the Indian Institute of Banking & Finance (IIBF) within 15 months from the date of commencement of PGDBF Course.

As a part of next phase, provisionally shortlisted candidates must report for **Document Verification/Biometric/Medical verification** at the allotted **Centre for Learning & Development (CLD)** on **03rd, 4th & 6th September 2025** as per allocated date mentioned against their name. Failure to report on the scheduled date, or failure to produce required documents, may lead to disqualification.

Date	Time of reporting
03 rd , 4 th & 6 th September 2025	9.30 AM

List of provisionally shortlisted candidates along with allotted Centre for Learning & Development (CLDs) on scheduled date mentioned against their name is attached as annexure I.

Address of the Centre for Learning & Development (CLDs) with name and contact number of the nodal officers is attached as annexure II.

Document Verification Process:

Candidates must present both original documents and self-attested photocopies of all required documents for the Document Verification process. Failure to produce any of the required documents may lead to disqualification from the recruitment process. Decision of the Bank in all matters pertaining to recruitment process shall be final and binding.

Documents to Carry for Document Verification Process:

The Shortlisted Candidate's enrolment for the PGDBF Course in the Bank will be subject to producing the following Original certificates / documents for verification / record on the scheduled date.

1. Candidates must have a PAN & Aadhar card with them for verification. Other ID proof like passport, voter's card, driving licence may be produced as address proof.
2. Passport-Size Photographs: The candidate needs to bring 4 passport-size colour photographs. The photo must match the one uploaded when submitting the application online
3. All original documents (SSC/HSC/Graduation/Post-Graduation Mark sheets and Certificates etc.) for its verification.
4. Date of Birth Proof: Applicants should always have a valid, original birth certificate or their grade report from their tenth-grade year on hand.
5. Discharge Certificate from your present employer. Experience certificates in original (if applicable).
6. Valid caste certificate, cast validity certificate (wherever applicable) from the Competent Authority (as prescribed by the Government) in support of the Candidate's claim of belonging to OBC/SC/ST/PWD/EWS etc.

In case of candidates belonging to OBC category, certificate should specifically contain a clause that the candidate does not belong to creamy layer section excluded from the benefits of reservation for Other Backward Classes in Civil post & services under Government of India. Candidates belonging to OBC category but coming under creamy layer are not entitled to OBC reservation. They should indicate their category as General in the online application form. The candidate should possess a valid OBC certificate with a non-creamy layer clause as per the Government of India guidelines, from time to time.

Further, appointment of the candidates belonging to Jat Community will be dealt in accordance with the judgement of Supreme Court dated 17.03.2015.

7. **Disability Certificate:** Applicants who fall under the Benchmark Disability category are required to bring their Disability Certificate, provided by the government in the designated format. Persons with temporary disability shall not have the benefit of reservation of PwBDs (Persons with Benchmark Disabilities).
8. Police Verification report – Verified from Local Police Station and district police headquarter.
9. The applicant must have a minimum CIBIL score of 650 on the date of document verification as part of the eligibility criteria. The applicant agrees to provide consent for the retrieval and review of their credit information. Failure to meet the required CIBIL score or any discrepancies in the credit report may result in disqualification or rejection of the appointment without further notice. There should not be any credit default or financial indiscipline visible in the CIBIL report of the candidate.

10. Three-character certificates as under:

- I. From Principal/Head of the Department of the College/University last attended.
 - II. From Gazetted Officers.
 - III. From Branch manager of any Nationalised Bank/from present employer (if employed).
- (*Certificates given by relatives are not acceptable).

11. Medical Fitness Certificate (to be signed by Chief Medical Officer/Civil Surgeon)

12. Candidate Declaration Form (signed by candidate and countersigned by Chief Medical Officer/Civil Surgeon).

(Note- Formats of documents mentioned above at point no. 10 to 12 are available on banks website under career folder; all candidates are advised to download the same. Enclosed forms must be completed in all respects, wherever required Passport size photograph may be affixed, so that the verification process is completed expeditiously and without any hitch).

It is reiterated that selection of the candidates is PROVISIONAL and subject to their being declared medically fit & document/biometric verification/KYC details being found satisfactory as per the requirements of the Bank and successful completion of PGDBF and DBF from IIBF. Candidates have to report strictly as per scheduled date mentioned in this notification against their name.

PGDBF Training Program:

Shortlisted candidates have to complete and pass 1-year PGDBF Program consisting of **classroom training period of 9 months at Bangalore & 3 months of on-job training**. Candidates must successfully, pass the Diploma in Banking & Finance (DBF) from Indian Institute of Banking & Finance (IIBF) within 15 months from commencement of PGDBF course without which they shall not be offered appointment.

The PGDBF Program shall be commenced tentatively **from 22.09.2025 at Bangalore** on successful completion of Document verification/Biometric/Medical certificate at allotted CLDs on scheduled date. A separate notification shall be published for detail address of designated institute along with link to download the call letter for PGDBF course after successful completion of Document verification.

Since shortlisted candidates have to undergo PGDBF course as per the criteria stipulated, no extension in date of reporting at Bangalore for PGDBF shall be allowed.

Course Fee & Loan Facility:

Institute and Course Fee: The selected candidates shall have to pay the course fee to the designated institute as per the payment terms of the training institute/university. The selected candidates will have the option to pay the course fee from their own sources or by availing Educational Loan from the Central Bank of India only subject to their eligibility. Tuition fee shall be Rs.335000/- plus GST (Three Lakh Thirty-Five Thousand + GST). Bank will provide maximum loan amount of ₹4,75,000/- (inclusive of program fee and other approved expenses like certification examination, laptop, books etc.) with specified education loan scheme by the Bank. Detail of Institute name is published in our websites.

Reimbursement of Tuition Fees: After the successful completion of 5 years in Bank by the officer without any misconduct or any disciplinary action, the Bank will reimburse the tuition fees only (Excluding GST and Interest applicable on Tuition fees) to the successful candidates. Only the tuition fee will be reimbursed, and no other additional charges/cost will be considered for reimbursement. After completion of 5 years in the Bank, every year 1/5th of the tuition fees shall be paid back to the candidates over the next 5 years that is from 6th to 10th Year. If loan is availed, then 1/5th of tuition fees shall be deposited to loan account of candidates annually from 6th to 10th Year.

In the event of the candidate abandoning, absconding or resigning the services of the Bank at any time before the completion of five years, the tuition fees shall not be reimbursed. The entire amount (course fees including tuition fees + GST) shall be borne by candidate only. In case the candidate has availed Educational Loan from the Bank towards payment of the Course Fee and other fees of institute, the same has also to be repaid fully with up-to-date interest and no reimbursement of tuition fees shall be there for candidates from the Bank. If candidate do not join or unable to complete/pass the PGDBF course successfully, he or she has to repay the entire loan amount outstanding as per sanctioned terms and conditions without any reimbursement.

Candidates are advised once again to check if they are fulfilling eligibility criteria as per notifications in all respects. Bank reserves the right to disqualify any candidate who does not fulfil the eligibility criteria at any point of time.

It is reiterated that candidates should regularly visit the Bank's website for updates/ notices/ instructions. All announcements/addendum/ corrigendum/ details pertaining to this process will be only published / provided on authorized Bank's website www.centralbankofindia.co.in from time to time under Career section.

No separate communication/ intimation will be sent to the candidates who are not shortlisted in the process. All notification/ communication placed on Banks's website shall be treated as intimation to all candidates who have applied for the process.

Mere fulfilment of eligibility does not guarantee appointment. No separate communication will be sent to unselected candidates. The Bank reserves the right to cancel the recruitment process or reject any candidature without assigning reasons. **Decision of the Bank in respect of all matters pertaining to this recruitment would be final and binding on all candidates.**

-SD-

Date:26.08.2025

GENERAL MANAGER – HCM