



**THE ORIENTAL INSURANCE COMPANY LTD.**  
(A Government of India Undertaking)  
Corporate Office: Plate 'A' Office Block-IV, NBCC Office Complex  
Kidwai Nagar East, New Delhi - 110023

AFFIX RECENT  
PASSPORT SIZE  
COLOUR  
PHOTOGRAPH &  
SIGN ACROSS

### ASSISTANT RECRUITMENT EXERCISE 2025 DATA SHEET & DECLARATION

<b>State / UT applied for</b>										
<b>Venue for RLT</b>										
<b>Roll Number</b>										
<b>Full Name</b> (in Capital letters)	<b>MR. / MS. / MRS.</b> <div style="display: flex; justify-content: space-between; width: 100%;"> <span>(First Name)</span> <span>(Middle Name)</span> <span>(Last Name)</span> </div>									
<b>Father's / Husband's Name &amp; Occupation</b>										
<b>Present Address in full for correspondence</b>										
	<b>State</b>		<b>PIN</b>							
<b>E-mail ID</b>										
<b>Mobile Number</b>										
<b>Alternate Mobile No.</b>										
<b>Nearest Railway Station</b>										
<b>Permanent Address</b>										
	<b>State</b>		<b>PIN</b>							
<b>Date of Birth</b>	<div style="display: flex; align-items: center; justify-content: center;"> <span>/</span> <span>/</span> <span>(dd/mm/yyyy)</span> </div>									
<b>Age as on 31.07.2025</b>	<div style="display: flex; align-items: center; justify-content: center;"> <span>years</span> </div>									
<b>Place of Birth</b>										
<b>State of Domicile</b>										
<b>Gender</b> (please tick)	Male	Female	Other							
<b>Religion</b>										
<b>Marital Status</b>										
<b>Language known</b>										
<b>Category</b> (please tick)  Change of category from that furnished in online application form will disqualify the candidate from the recruitment process	UR	SC	ST	OBC	EWS					
	<b>Domiciled :-</b>									
	<b>Caste Name :-</b>									
	<b>Caste Certificate Ref. No. :-</b>									
	<b>Date of Issuance :-</b>									
	<b>Issuing Authority :-</b>									

<b>Whether PwBD ?</b> (please tick)	Yes / No	<b>Type of Disability :-</b> (please tick)	VI	HI	OC	ID	MD	<b>Percentage of Disability :-</b>	%
<b>Whether Ex-Servicemen / Disabled Ex-Servicemen / Dependent of Servicemen killed in Action ?</b>									
<b>Whether existing confirmed employee of Public Sector General Insurance Companies (including GIC &amp; AICL) ?</b>	Yes / No								
	<b>Name of Company / Corporation :-</b>								
	<b>Salary Roll No. :-</b>					<b>Designation :-</b>			
	<b>Place of Posting :-</b>					<b>Date of Confirmation :-</b>			

<b>Educational Qualification as on 31.07.2025 :-</b>						
	<b>Name of Board / University</b>	<b>Examination Passed</b>	<b>Date of Passing</b>	<b>Aggregate Marks &amp; %</b>	<b>Class / Division</b>	<b>Subjects Offered</b>
1) SSC						
2) HSC						
3) Graduation						
4) Post Graduation						
5) Any other						
<b>Are you pursuing further studies</b> (If yes, give details)						
<b>Academic Distinctions, prizes, scholarships, etc.</b>						
<b>Insurance Qualification</b>	<b>Name of Institute</b>		<b>Examination Passed</b>		<b>Date of Passing</b>	

<b>Past and Present Employment (to be furnished in detail along with NOC / Experience Certificate) :-</b>					
<b>Name &amp; full address of Employer(s)</b>	<b>Designation / Post held</b>	<b>Period</b>		<b>Scales &amp; Pay drawn</b>	<b>Reason(s) for leaving</b>
		<b>From</b>	<b>To</b>		

### **CANDIDATE'S DECLARATION**

**I hereby declare that :**

- 1) I have carefully read and understood the instructions given in the advertisement and all statements made in the application are true and correct to the best of my knowledge and belief and no relevant information has been concealed. I am not aware of any circumstances which might impair my fitness for employment under Government / PSU.
- 2) Mere submission of application for this post will not entail right for claiming appointment.
- 3) In the event of any information being found false or incorrect, and in the event of any misrepresentation, mis-statement or discrepancy in the particulars being detected prior to or after my appointment, my candidature / services for the post applied is liable to be cancelled / rejected / terminated forthwith at any stage without giving any notice to me.
- 4) I have never been debarred / disqualified / restricted from appearing in any examination, selection, interviews, etc., conducted by any institution, board, Public Service Commission, Staff Selection Commission or instrumentality of the State.
- 5) I have never been arrested, prosecuted, convicted, fined, or any case is pending in any Court of Law or involved in any other case registered by Police at the time of submitting this application for the post applied.
- 6) I have never been expelled / withdrawn / discharged from any training Institution of Government or others.
- 7) If detained, arrested, prosecuted, bound down, fined, convicted, debarred etc. subsequent to the completion and submission of this application, the details will be communicated immediately in writing to the Company, failing which it will be deemed to be suppression of factual information.
- 8) The information provided by me is complete and correct and if found false, suppressed or incomplete, either at the recruitment stage or at any time during the course of employment, I may be disqualified and my services would be liable to be terminated forthwith without any notice.
- 9) I am willing to serve the Company anywhere in India. During the tenure of my service, I shall be liable to be transferred to any place in India and / or outside India, within or across the Public Sector Non-Life Insurance Companies / General Insurance Corporation of India (GIC) or from one department to another or to be deputed to any organization / institution / entity / department associated with and / or affiliated to the Companies / GIC or with whom they have any official relation or business link as may be deemed from time to time
- 10) I agree that the Company has the right to transfer me to any part of the Country at its discretion.

**\* Signature of Candidate :**

**Date :**

**Place :**

**\* Note :** Data Sheet should be signed in front of the Company Officials at Regional Language Test Venue.

**\***