



**BASSEIN CATHOLIC
CO-OPERATIVE BANK LTD.**

(SCHEDULED BANK)

Head Office, Catholic Bank Bldg., Papdy Naka, Vasai (W) – 401207.

Bassein Catholic Co-operative Bank Ltd. is a leading Scheduled Co-operative Bank holding AD-1 License for Forex Business, having 64 Branches in Palghar, Mumbai, Navi Mumbai, Ahmednagar, Nashik, Pune and with a total Business Mix of over ₹13000 Crores.

We believe that the ultimate identity and success of our Bank resides in the exceptional quality of our people and their extraordinary efforts. For this reason, we are committed to hiring, developing, motivating and retaining the best people in the industry.

This 100 plus year old Bank is looking to hire talented and ambitious individuals for the following position:

Assistant General Manager / Deputy General Manager – Audit

✓ **Job Location:** Head Office - Vasai West

✓ **Qualification:**

- Graduation / Post graduation in Accounting / Finance / Banking
- Chartered Accountant (CA) / Cost Management Accountant (CMA) / MBA (Finance) is preferred
- Certifications in Audit / Risk / Compliance will be an added advantage

✓ **Age:** Upto 55 years

✓ **Experience:**

Minimum 20 years of banking experience out of which minimum 10 years of relevant experience in the banking industry and currently in managerial role.

✓ **Job Profile:**

- Lead and oversee the Internal Audit function across all branches and departments of the Bank.
- Develop and implement risk-based audit plans covering operational, financial and compliance areas.
- Liaise with Statutory Auditors, Concurrent Auditors RBI Inspecting Officers and other regulatory authorities and ensure adherence of guidelines.
- Review and evaluate adequacy and effectiveness of:
 - Internal controls
 - Risk management systems
 - Governance processes
- Conduct branch audits, concurrent audits and system audits as per audit schedule.
- Identify control weaknesses, fraud risks and operational inefficiencies and recommend corrective actions.
- Monitor and ensure timely compliance of audit observations and inspection reports.
- Prepare and present audit reports, MIS and risk assessments to senior management and Board/Audit Committee.
- Drive process improvements and standardization across branches.
- Ensure proper documentation and readiness for regulatory inspections.
- Oversee fraud detection, investigation, and preventive controls.

✓ **Skills Required:**

- Strong knowledge of Banking laws, regulations, procedures
- Excellent analytical, investigative and problem-solving skills
- Leadership ability to manage audit teams and drive accountability
- Strong report writing and presentation skills
- High level of integrity, objectivity and professional ethics
- Ability to work independently and handle sensitive matters confidentially

General Information:

- 1- Your candidature will be shortlisted based on the information supplied by you in your online application and otherwise. It will be null and void if a material error is discovered at any time or any other information received is not found to the satisfaction of the Bank.
- 2- The Bank will have discretion to reject any application without assigning any reason and no correspondence in this regard will be entertained.
- 3- Decision of the Bank in all matters regarding eligibility, conduct of interview, other tests and selection would be final and binding on all candidates. No correspondence will be entertained by the Bank in this regard.
- 4- Appointment of selected candidate is subject to being declared medically fit and a positive background verification.

Eligible candidates fulfilling the eligibility criteria may apply online by uploading their resume on the Career Page of our Bank's website: www.bccb.bank.in by **6th October 2026**.

**Assistant General Manager – Human Resources
Bassein Catholic Co-operative Bank Ltd. (Scheduled Bank), Head Office,
Catholic Bank Building, Papdy, Vasai (W) – 401207.**